



MEMORANDUM

TO: MIRA Policies & Procurement Committee
FROM: Moira Kenney, Assistant HR Manager/Board Administrator
DATE: May 8, 2015
RE: Notice of Regular Meeting

There will be a regular meeting of the **Policies & Procurement Committee** of the Materials Innovation and Recycling Authority's Board of Directors on Thursday, May 14, 2015 at 11:00 a.m. in the Board Room at 211 Murphy Road, Hartford, CT 06114.

The purpose of this meeting will be:

1. Pledge of Allegiance
2. Public Comment
3. Approval of Minutes of the April 9, 2015, Regular Committee Meeting (*Attachment 1*).
4. Review and Recommend Resolution Regarding Cooperative Service Agreement between MIRA and the USDA Animal and Plant Health Inspection Services/Wildlife Services for Bird Control (*Attachment 2*).
5. Review and Recommend Resolution Regarding On-Call MSW Diversion Transportation and Disposal Work (*Attachment 3*).
6. Review and Recommend Resolution Regarding Commercial and Industrial Real Estate Services (*Attachment 4*).
7. Discussion with update on Initiative to Relocate Office.
8. Review and Recommend Resolution Regarding Additional Projected Legal Expenditures (*Attachment 5*).
9. Executive Session to discuss pending litigation, trade secrets, personnel matters, security matters, pending RFP's and feasibility estimates and evaluations.
10. Informational
 1. Report on vendors exceeding \$50,000 on cumulative contracts, as required by CRRA's Procurement Policy (*Attachment 6*).
 2. Report on purchases that are considered exceptions to the competitive process pursuant to CRRA's Procurement Policy (*Attachment 7*).
 3. Report on Legal Requests for Services (*Attachment 8*).
 4. Report on Solicitation (*Attachment 9*).
11. Such other items that may properly come before the Committee.